

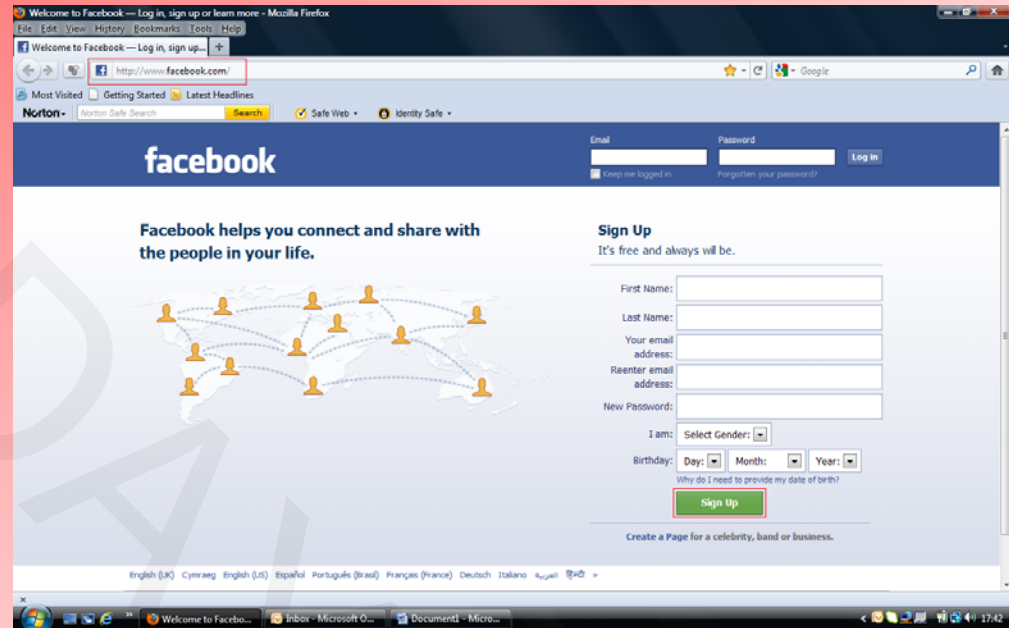
# **Guide to Creating a Facebook Account**

# Introduction to Facebook

Facebook is a social networking website launched in February 2004 that allows people and organisations to keep in-touch, share information, advertise, share photos etc., with like minded contacts.

# Step 1

1. Open a web browser and type the URL **http://www.facebook.com/** to access the Facebook website.
2. **Facebook** > to complete the Sign Up section click **Sign Up**.



# Step 2

3. Retype the security text from the Security Checkbox exactly as displayed in the Text in the box field.
4. Click the Sign Up button.

**Note:** *You will be asked to retype the security text again if the typed text does not match the displayed text.*



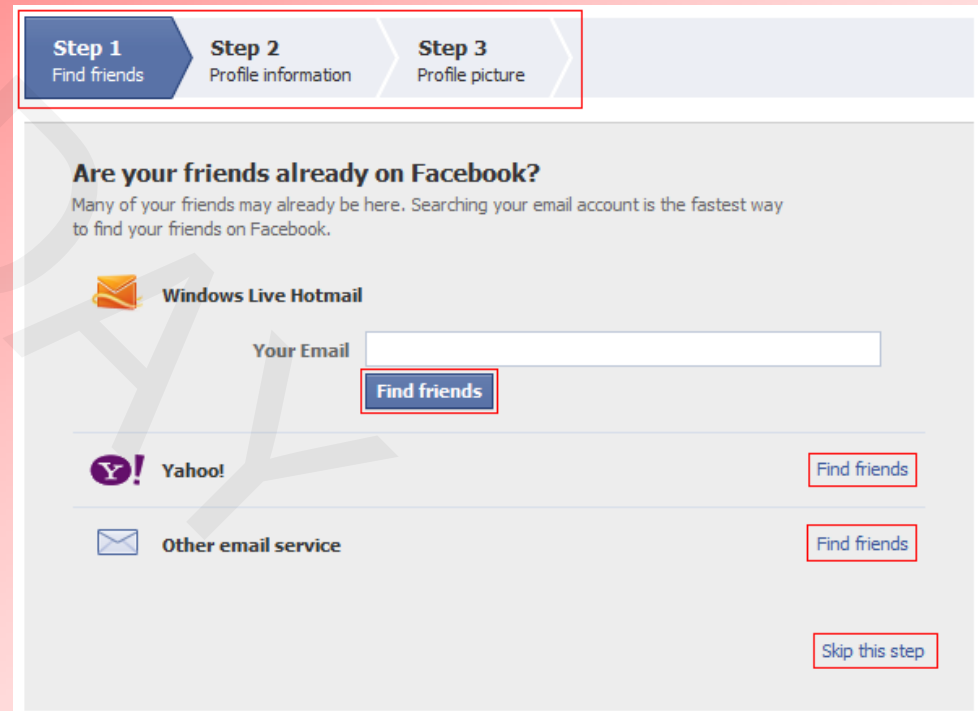
# Step 3

5. Follow each step from 1 to 3 completing as required.

**Note:** Click **Skip this step** if you do not want to complete any of steps 1, 2 or 3.

## Step 1

Find Friends through other social media or by their unique email addresses.



The screenshot shows the Facebook 'Find Friends' interface. At the top, there are three progress indicators: 'Step 1 Find friends' (highlighted in blue), 'Step 2 Profile information', and 'Step 3 Profile picture'. Below this, the main heading is 'Are your friends already on Facebook?' followed by the text: 'Many of your friends may already be here. Searching your email account is the fastest way to find your friends on Facebook.'

Under the heading, there are three email service options:

- Windows Live Hotmail:** Includes an envelope icon, the text 'Your Email' followed by a text input field, and a blue 'Find friends' button.
- Yahoo!:** Includes the Yahoo! logo and a 'Find friends' button.
- Other email service:** Includes an envelope icon and a 'Find friends' button.

At the bottom right of the interface, there is a 'Skip this step' button.

# Step 4

## Step 2

Enter your  
education history  
> Save &  
Continue.

The screenshot shows a three-step process for setting up a profile. Step 1 is 'Find friends', Step 2 is 'Profile information' (highlighted with a red box), and Step 3 is 'Profile picture'. The main content area is titled 'Fill in your Profile info' and includes the instruction 'This information will help you find your friends on Facebook.' Below this are three input fields: 'Secondary School', 'University', and 'Employer'. At the bottom left is a 'Back' link, and at the bottom right is a 'Skip' link and a 'Save & continue' button (highlighted with a red box).

**Step 1**  
Find friends

**Step 2**  
Profile information

**Step 3**  
Profile picture

**Fill in your Profile info**  
This information will help you find your friends on Facebook.

Secondary School

University

Employer

◀ Back

Skip · **Save & continue**

# Step 5

## Step 3


Upload a photo or Take a Photo > Save & Continue.

**Step 1**  
Find friends

**Step 2**  
Profile information

**Step 3**  
Profile picture

### Set your profile picture



**Upload a photo**  
From your computer

OR

**Take a Photo**  
With your webcam

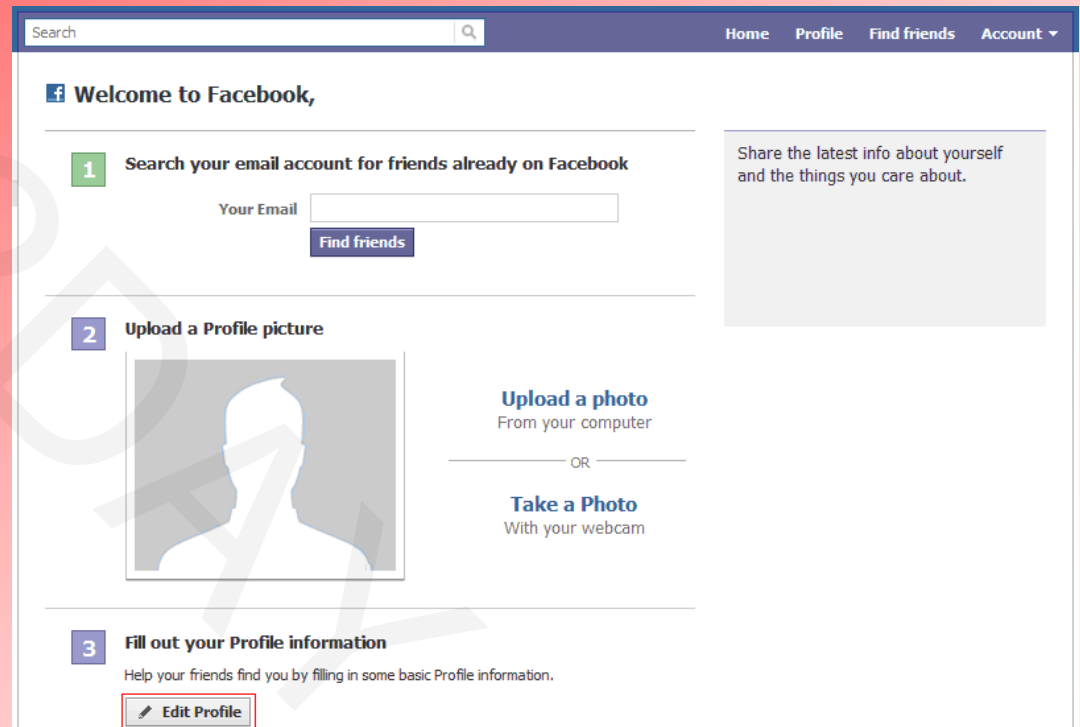
◀ Back

Skip · **Save & continue**

# Step 5

6. The Profile Page is now displayed > click **Edit Profile** to make changes to your profile.

**Note:** *It is imperative that you preset your Privacy and check your Account settings. For a guide on how to do this go to [Facebook Account & Privacy Settings Show](#)*



**We hope you found this  
Facebook tutorial useful.  
Look out for more from  
2DAY.**